

**WESTERN REGIONAL WATER COMMISSION
BOARD OF TRUSTEES
DRAFT MINUTES**

Wednesday, March 21, 2018

The regular meeting of the Western Regional Water Commission (“WRWC”) Board of Trustees was held on Wednesday, March 21, 2018, at Sparks Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada.

1. Roll Call and Determination of Presence of a Quorum

Chairman Hartung called the meeting to order at 8:30 a.m. There was a quorum present.

Commissioners Present:

Vaughn Hartung
Ron Smith
Donald Abbott
Sandra Ainsworth
Naomi Duerr
Jeanne Herman
Neoma Jardon
Bob Lucey
Paul McKenzie

Appointed by:

Washoe County
Truckee Meadows Water Authority (“TMWA”) (Sparks)
City of Sparks
Sun Valley General Improvement District (“SVGID”)
City of Reno
TMWA (Washoe County)
TMWA (Reno)
TMWA (STMGID Successor)
Truckee Meadows Water Reclamation Facility

Commissioners Absent:

None

Appointed by:

2. Pledge of Allegiance

The Pledge of Allegiance was led by Rick Warner.

3. Public Comment

None

4. Approval of Agenda (For Possible Action)

COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER ABBOTT. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

5. Approval of the Minutes of the January 17, 2018 Meeting (For Possible Action)

COMMISSIONER JARDON MADE A MOTION TO APPROVE THE JANUARY 17, 2018 MINUTES, SECONDED BY COMMISSIONER LUCEY. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

6. Report on Phase 1 of the Regional Storm Water Drainage Network Geographic Information System (“GIS”) Map project, and possible direction to staff - Dr. Jeremy

Smith, Truckee Meadows Regional Planning Agency (“TMRPA”). (For Possible Action)

Dr. Jeremy Smith, TMRPA, reported on the completion of the first phase of the Regional Storm Water Drainage Network Geographic Information System (“GIS”) Map project. He also answered questions regarding Phase 2, which will include linking with the Regional Watershed Management Plan to see how developed areas and hillside flows connect.

Chair Hartung asked that Mr. Smitherman and Mr. Wessel work with Dr. Smith to prepare information on what Phase 2 might look like so they can budget for that. Chair Hartung also commented that this project is integral for the valley and will ultimately tie in to the Truckee River Flood Management Authority’s system when we understand what (drainage flows) actually try to reach the Truckee River versus what (drainage flows) do not; and that he is hoping the WRWC Board will see a way through to trying to fund this important aspect as a future endeavor.

COMMISSIONER DUERR MADE A MOTION TO DIRECT STAFF TO WORK WITH DR. SMITH TO DETERMINE WHAT PHASE 2 WILL COST, SECONDED BY CHAIR HARTUNG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

7. Discussion and possible approval of a request from the University of Nevada, Reno (“UNR”) for funding in an amount not to exceed \$75,000 from the Regional Water Management Fund (“RWMF”), in increments of \$25,000 per fiscal year for three years, to support the Water Innovations Campus Project; if approved, authorize the Chairman to execute an Interlocal Agreement with UNR for that purpose; and possible direction to staff - Jim Smitherman, WRWC Water Resources Program Manager. (For Possible Action)

Mr. Smitherman presented information included in the staff report and explained that the concept of the Water Innovations Campus is to create a self-sustaining center to develop and implement, through collaborative efforts, leading edge, integrated water solutions for regional needs, and to demonstrate national leadership in the water sector by UNR, local governmental entities in the Truckee Meadows region, and the State of Nevada.

COMMISSIONER MCKENZIE MADE A MOTION TO APPROVE FUNDING IN AN AMOUNT NOT TO EXCEED \$75,000 FROM THE RWMF, IN THREE INCREMENTS OF \$25,000 PER FISCAL YEAR, TO SUPPORT THE NEVADA WATER INNOVATION CAMPUS PROJECT, AND AUTHORIZE THE CHAIRMAN TO EXECUTE AN INTERLOCAL AGREEMENT WITH UNR FOR THAT PURPOSE, SECONDED BY COMMISSIONER SMITH. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT

8. Discussion and possible approval of a recommendation from the Northern Nevada Water Planning Commission (“NNWPC”) for approval of a scope of work, and funding in an amount not to exceed \$561,000 from the RWMF over three fiscal years, for the development of a Regional Effluent Management Planning Guidance Document; if approved, authorize the Chairman to execute an Interlocal Agreement with UNR for

the purpose; and possible direction to staff - Jim Smitherman; Rick Warner, Washoe County Community Services Department; and John Enloe, TMWA. (For Possible Action)

Mr. Smitherman presented background information on the Regional Effluent Management Team.

Rick Warner, Senior Engineer with Washoe County, and John Enloe, TMWA, presented the report on the Regional Effluent Management Planning Framework and the following recommendations: Keep the Effluent Management Team as point to develop the Inter-Agency Effluent Management Planning Guidance Document; Add internal and external support to work at the direction of the Effluent Management Team; Identify and engage public stakeholders; Establish a schedule to create the Guidance Document; Commit funding to develop the Guidance Document.

Chair Hartung asked how the effluent management goals might be accomplished if one or more of the agencies decides to sell their effluent or move it outside the system. He also asked about looking at the model in terms of the value of the effluent at an A+ standard and whether that water could potentially be sold to offset some of the costs.

Mr. Enloe confirmed for Chair Hartung that [those items?] are part of the work that the County has received some grant funding to study, and the scope of work will be presented at the TMWA Board meeting today.

COMMISSIONER DUERR MADE A MOTION TO APPROVE THE PROPOSED SCOPE OF WORK, AND FUNDING IN AN AMOUNT NOT TO EXCEED \$561,000 FROM THE RWMF OVER THREE FISCAL YEARS, FOR THE DEVELOPMENT OF A REGIONAL EFFLUENT MANAGEMENT PLANNING GUIDANCE DOCUMENT; AND AUTHORIZE THE CHAIRMAN TO EXECUTE AN INTERLOCAL AGREEMENT WITH UNR FOR THAT PURPOSE, SECONDED BY CHAIR HARTUNG. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

9. Review, discussion, and possible approval of the draft WRWC tentative budget for Fiscal Year 2018 - 2019, and possible direction to staff regarding the time and place for a public hearing on the tentative budget - Jim Smitherman and Chris Wessel, WRWC Water Management Planner. (For Possible Action)

Mr. Wessel presented the staff report on the tentative budget for Fiscal Year 2018-2019.

Commissioner Jardon requested information regarding the traffic on the WRWC and NNWPC websites and questioned the \$25,000 website budget.

Mr. Wessel explained that the WRWC and NNWPC are not high profile commissions, and the website traffic is pretty light. The site does include a library of documents that came from the former (Washoe County) Department of Water Resources, and people do use the site to collect data.

Mr. Smitherman added that every report that has been funded by the RWMF is included in the digital library as well.

Mr. Wessel explained that the website budget also supports the Truckee River Information Gateway ("TRIG") at \$7,500 a year, and that last year some money in the website budget was spent to support web related Truckee Meadows Regional Planning Agency work to develop

elements that were integrated with WRWC and NNWPC efforts. The full amount of the website budget is not typically spent but is included in case it is needed. Staff may be looking at updating the website (in the next fiscal year).

Chair Hartung asked Commissioner Jardon if she would like an audit of the website.

Commissioner Jardon stated that she would because she is curious as to who is accessing it and if there is some other way to handle the document storage and access that does not cost \$15,000 a year. She also asked if the budget for legal services is a standard retainer regardless of whether or not there is a legislative session.

Mr. Smitherman confirmed that the legal services budget stays the same even during legislative sessions. He also explained that the \$25,000 budget for the website is not an annual maintenance amount. Staff included that amount because the website needs professional help and this money will bring it up to the needed standard. The annual maintenance budget would be much less than that.

Mr. Smitherman confirmed for Commissioner Lucey that the three WRWC employees are himself, Mr. Wessel, and Jennifer Purgitt. He also explained that the last time the Legal Counsel contract was renewed, he requested that the retainer be restored to the original amount before the 2007 (Washoe County) pay cuts (that Legal Counsel volunteered to accept for consistency during the recession).

COMMISSIONER DUERR MADE A MOTION TO APPROVE THE DRAFT WRWC TENTATIVE BUDGET FOR FISCAL YEAR 2018 - 2019, DIRECT STAFF TO SUBMIT AND FILE THE TENTATIVE BUDGET AS REQUIRED BY STATUTE, AND PROVIDE NOTICE, AS REQUIRED BY LAW, FOR THE PUBLIC HEARING ON THE TENTATIVE BUDGET AT 9:00 A.M. ON WEDNESDAY, MAY 23, 2018, SECONDED BY COMMISSIONER HERMAN. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

10. Discussion and possible direction to staff regarding agenda items and dates for future WRWC meetings – Jim Smitherman. (For Possible Action)

COMMISSIONER SMITH MADE A MOTION TO HOLD THE NEXT WRWC MEETING ON MAY 23, 2018 AT 9 A.M., SECONDED BY COMMISSIONER ABBOTT. THE MOTION CARRIED UNANIMOUSLY WITH NINE (9) COMMISSIONERS PRESENT.

11. Commission Comments

Commissioner Lucey reported that Chair Hartung will be receiving an award from the Nevada Water Environment Association as the Public Official of the Year on April 4 at the Sparks Nugget.

Chair Hartung reported that this is Commissioner McKenzie's last WRWC meeting with us and thanked him for his participation.

12. Staff Comments

Mr. Rhodes clarified for the record the Regional Effluent Management Team has no official or formal connection with the WRWC or with the NNWPC.

13. Public Comment

None

14. Adjournment (For Possible Action)

The meeting was adjourned at 10:07 a.m.

Respectfully submitted by,
Christine Birmingham, Recording Secretary

Approved by Commission in session on _____ 2018.

Chair Vaughn Hartung

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