

# Western Regional Water Commission

## STAFF REPORT

**DATE:** May 15, 2020

**TO:** Chairman and Members, Western Regional Water Commission (“WRWC”)

**FROM:** Chris Wessel, Water Management Planner

**SUBJECT:** Discussion and action on Northern Nevada Water Planning Commission (“NNWPC”) recommendations for an Interlocal Agreement (“IA”) with the City of Reno, in an amount not to exceed \$15,655 from the Regional Water Management Fund (“RWMF”), to contract with NCE Consulting (“NCE”), to provide support for updating the Storm Water and Watershed-based Water Quality Planning Chapter of the Regional Water Management Plan (“RWMP”); and, if approved, authorize the Chairman to execute an Interlocal Agreement for that purpose.

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### **SUMMARY**

Consistent with the requirements of the Western Regional Water Commission Act (the “Act”), and following a five-year review of the RWMP, both the northern Nevada Water Planning Commission (“NNWPC”) and the Western Regional Water Commission (“WRWC”) have agreed that the plan is in need of updating. As previously discussed, and agreed to, the 2021-2040 RWMP outline was modified to incorporate a standalone Chapter 5 - Storm Water and Watershed-based Water Quality Planning. Staff has asked for assistance from the City of Reno, the administrators of the Storm Water Permit Coordinating Committee, to help with the development of the chapter for inclusion in the 2021 RWMP update.

In response to a request from staff, the City of Reno has provided the attached proposal to engage NCE consulting to aid them in the development of the chapter as part of the 2021 RWMP update. NCE recently completed a significant update of the Watershed Management and Protection Plan for Tributaries to the Truckee River (“WMP”) which was sponsored by the WRWC and is expected to be a significant update of the RWMP. As part of NCE’s WMP update, they have been interacting with the Integrated Source Water Protection Program and the One Truckee River initiatives which they will coordinate with to develop elements for inclusion in the plan. The cost for the proposed scope of work is estimated at \$15,655.

Theresa Jones, Associate Environmental Engineer for the City of Reno, will be available to answer any questions regarding the proposed scope of services.

### **BACKGROUND**

Completion of the proposed scope of work will provide necessary input to the NNWPC and the WRWC relative to the 2021 RWMP update.

**FISCAL IMPACT**

If approved, the fiscal impact to the RWMF will not exceed \$15,655 for FY 2020-2021. The FY2020-2021 approved final budget, includes sufficient budget for this project. Budget authority is located in Fund Group 766, Fund 7066, Account Number 710100, Professional Services, Cost Object WP310600;

**RECOMMENDATION**

Staff recommends that the WRWC approval an Interlocal Agreement with the City of Reno, in an amount not to exceed \$15,655 from the Regional Water Management Fund, to contract with NCE Consulting, to provide support for updating the Storm Water and Watershed-based Water Quality Planning Chapter of the Regional Water Management Plan.

**POSSIBLE MOTION**

Move to Approve an Interlocal Agreement with the City of Reno, in an amount not to exceed \$15,655 from the Regional Water Management Fund, to contract with NCE Consulting, to provide support for updating the Storm Water and Watershed-based Water Quality Planning Chapter of the Regional Water Management Plan; and, if approved, authorize the Chairman to execute an Interlocal Agreement for that purpose.



Update to Chapter 5 of the Regional Water Management Plan  
NCE Scope of Work  
May, 2020

Update Chapter 5 of the Comprehensive Regional Water Management Plan along with incorporation of the 2020 Watershed Management and Protection Plan for Tributaries to the Truckee River.

Project Understanding

The Western Regional Water Commission (WRWC) is updating the Comprehensive Regional Water Management Plan and requests the City of Reno update Chapter 5 (Chapter) – Storm Water and Watershed-Based Water Quality Planning. The City of Reno, as the Administrator for the Truckee Meadows Storm Water Permit Coordinating Committee (SWPCC) programs, has authored past Chapter updates.

Tasks outlined below include the Chapter update of the 2010-2040 Comprehensive Regional Water Management Plan and completion/incorporation of 2020 Watershed Management and Protection Plan for Tributaries to the Truckee River (WMP) into the Comprehensive Regional Water Management Plan 2020 Update, as requested by WRWC. The City of Reno will hire NCE Consulting (NCE) to assist in completing the effort.

Tasks include:

**Task 1:** Assist City of Reno with the Chapter (Storm Water and Watershed-based Water Quality Planning) Update to the Comprehensive Regional Water Management Plan.

The overall approach to modifying the Chapter will be to include descriptions of new programs/plans, now in place since the last update. Additional work includes updating and/or eliminating outdated text. Each section will be informative yet succinct with elimination of ancillary paragraphs where doing so will add clarity, not clutter, to the Chapter.

Possible updates (but not limited to) are as follows:

- Corrections to TOC and subsection heading numbering
- Addition of several subsections to include discussions/updates of the Integrated Source Water Protection Plan and the One Truckee River initiative to be coordinated with each entity
- Update Purpose and Scope
- Update Introduction
- Update Table 5-2 Truckee River TMDL
- Inclusion of summaries of the Watershed Assessments for Tributaries to the Truckee River
- Update of Figure 5.x Tributaries to the Truckee River within the Truckee Meadows
- Addition of Watershed Management and Protection Projects
- Other Programs
- SWPCC (and other agencies) Public Outreach Programs
- Update References including recent Watershed Assessment for Tributaries to the Truckee River

**Task 1 Fee: \$8,585**

**Task 2:** Prepare summary of the WMP document for incorporation into the Comprehensive Regional Water Management Plan update. This task Plan may include final revisions to the WMP document based on comments from the SWPCC, Nevada Division of Environmental Protection (NDEP) and/or US Environmental Protection Agency (EPA). The SWPCC and NCE are still waiting on Watershed Profiles from NDEP's consultant, Resource Concepts, Inc. (RCI) for review and insertion into Appendix D of the WMP.

**Task 2 Fee: \$4,280**

**Task 3:** Contingencies other unanticipated items related to either document (Chapter and/or Plan) including additional text, figures, additions, coordination encountered during the update process.

**Task 3 Fee: \$2,790**

Estimated Fee

NCE will work on a time and materials basis in accordance with NCE's 2018 Fee Schedule. NCE's total estimated fee for the above tasks will be an amount not to exceed \$15,655. City of Reno will be the contracting entity and will provide oversight of NCE work product. The WRWC will reimburse City of Reno for work completed under this contract by NCE.